

**Minutes of the Mundford Parish Council Meeting
Held at Mundford Cricket Club, Mundford
on Thursday 7th August 2014**

PRESENT:

Councillors J. Goad Vice-Chairman, T. Fox, A. Shepherd, J. Burton, J. Marston, C. Weight, D. Goodrham, L. Pratt and P. Angus Clerk to the Council and 2 members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

The Chair welcomed everyone

2. APOLOGIES OF ABSENCE

Chairman S. Eyres, District Cllr A. Steward and County Cllr I. Monson.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council Meeting held on Thursday 3rd July 2014 were accepted and signed as a true record.

Proposed by Cllr Fox seconded by Cllr Pratt all were in favour.

4. DECLARATIONS OF INTEREST

Cllr Goodrham declared an interest for item 6.K on the agenda regarding multiple occupancy.

5. PUBLIC PARTICIPATION

A representative from Norfolk Constabulary read out a report regarding recent crime in Mundford. This included 2 garage break ins, 1 burglary and 3 criminal damages to properties in the village.

6. MATTERS ARISING

Outstanding Highway

Footpath outside number 29 Fir Close footpath – still outstanding, 2 Fir Close to trim back overhanging bushes – still outstanding, installation of kerb alongside the village green – still outstanding, Impson Way/The Lammas to repair the broken fence – still outstanding, football fixtures sign - Highways are ok with this however they do require a rough sketch showing the position of the sign, the clerk will arrange for this to be sent to them, Crown Road broken posts – these have now been repaired.

A discussion took place regarding the possibility of making the road alongside the village green outside the newsagents and hairdressers into a one way system leading up towards Crown Road, the clerk will contact Paul Groom head of the Highways department regarding this and all outstanding highway issues.

Bus Service

July 12th – 6 passengers and July 26th 7 passengers. The Chair pointed out that these figures are looking good and that the service will be up for review in September.

Training and Courses

None

Allotments

All agreed that the wording on the plaque for Mary Ann Turner should also include a date. A discussion took place regarding the planting of the bushes and installation of the fencing and it was agreed the clerk would contact the friends of the village to carry out this work and also contact the allotment holders asking if they would like to help with this project. It was also agreed that the clerk would contact Bruce McIsaac to see if he would be able to make a gate for the entrance, the specification and time scale to be given at a later date. The chair stated that the clerk has contacted the next person on the list to take over the vacant allotment and it was agreed that the name of that person would be circulated to the Cllrs.

Minutes of the Mundford Parish Council Meeting Held at Mundford Cricket Club, Mundford on Thursday 7th August 2014

Handyman, Litter Warden and Gardener

The chair said the litter warden and gardener are carrying out their duties very well, however the handyman has told us he is too busy to carry out anything over and above his usual duties at the moment.

Community Speed Watch Scheme

Cllr Pratt has contacted all the names on the volunteers list and one person has dropped out leaving six, one of those volunteers has come forward to co-ordinate the speed watch. Cllr Pratt will contact that person again and will update us as and when he has any further information.

Trailer on Lynford Road

The various e-mails from Breckland Council planning and the environmental departments have been circulated to the Cllrs and this matter is still ongoing.

War Memorial area

The Chair stated that due to the information required before the grant can be awarded which includes a copy of the original plans, the architects name and minutes taken at the time of erecting the memorial the Parish Council will go ahead without the grant as agreed in earlier meetings. It was agreed that the clerk write to NALC explaining the difficulty in obtaining this information and therefore being unable to receive any help with payment towards the repairs.

Notice Board

Bruce McIsaac the gardener is going to repair the notice board which will involve replacing the plastic front and frame and the cork board, this work is scheduled for August.

Mary Ann Turner Grave Stone

Bruce McIsaac has informed the clerk that Miss Turner's executor has contacted her family in New Zealand and he is waiting to hear back them. Dorothy Frost has also written to the executor to try and speed things up, a copy of this letter has been circulated to the Cllrs.

Multiple Occupancy

The reply from Breckland Council stating that this complaint has been registered and will be assessed, prioritised and investigated has been circulated to the Cllrs.

7. CORRESPONDENCE

All correspondence has been circulated to the Cllrs.

8. FINANCE

8.1 Chilzone

No further update

8.2 Audit by Cllr

An internal audit of the Parish Accounts has been carried by Cllr Shepherd who reported that all was in order.

8.3 Donations

A discussion took place regarding a donation to the Citizen Advise Bureau in Brandon. Cllr Goodrham proposed that we do not give a donation and this was seconded by Cllr Pratt 7 agreed.

**Minutes of the Mundford Parish Council Meeting
Held at Mundford Cricket Club, Mundford
on Thursday 7th August 2014**

8.4 Accept and Sign the Cheques

The Chairman did not read the cheque payments out for July as all Cllrs had been issued a copy and Cllr Fox proposed that they should be accepted and signed. This was seconded by Cllr Weight all were in favour.

The following payments were authorised at the meeting, 7th August and cheques were signed by Cllr Fox and Cllr Shepherd. The payments sheet was signed by the Chairman.

Cheque	Description	Total
101746	K&M Lighting July Maintenance	£ 117.59
101747	BT Office phone and Wi-Fi June Bill	£ 57.55
101748	Post Office – HMRC Payment	£ 69.40
101749	East Anglian Air Ambulance	£ 100.00
101750	East Anglian Children’s Hospice	£ 100.00
101751	Macmillan Cancer Support	£ 100.00
101752	Norfolk Accident Rescue Service	£ 100.00
101753	Help For Heroes	£ 100.00
101754	K&M Lighting – Lights 56 and 58	£ 798.00
101755	Mrs P Angus Clerk wages 5 week month/trimmer petrol/ Norton Security for Laptop	£ 699.54
101756	Mr B McIsaac Gardener 18.5 hours and mileage	£ 121.08
101757	Mr A Veal Litter Warden	£ 64.00
101758	Iceni Pest Control	£ 48.00
101759	Mrs A Shepherd CCS	£ 250.00
101760	K&M Lighting – maintenance for August	£ 117.59
101747	BT Office phone and Wi-Fi July Bill	£ 54.55
101762	H Brett & Son War Memorial Repairs	£2400.00
101762	West Norfolk Community Transport	£ 85.00

8.5 Website

The clerk read out a report from Mrs Godfrey. There were 172 visitors to the site during July, Cricket Club events and events from the Connect have been added to the site along with details regarding the change of venue for the Parish Council Meetings.

9. PLANNING APPLICATIONS

3PL/2014/0350/F 62 St Leonards Street IP26 5DW (The Post Office)

Proposed residential development 2 three bedroomed houses dated 22nd April
Planning approved 28th July 2014

3PL/2014/0567/F 10 Green Lane IP26 5HS

Erection of rear and first floor extensions to dwelling dated 5th June
Planning approved 28th July 2014

3PL/2014/0631/F 27 Wissey View IP26 502

Extension to building dated 18th June
No objections

3PL/2014/0636/F Coney Rise Crown Road IP26 5HQ

Single store side extension dated 5th July
No objections

**Minutes of the Mundford Parish Council Meeting
Held at Mundford Cricket Club, Mundford
on Thursday 7th August 2014**

10. STREET LIGHTING

A list for the installation of the next 7 new Led lights has been sent to the contractor.

11. REPORTS

District Cllr Ann Steward

Not at the meeting

County Cllr Ian Monson

Not at the meeting

STANTA

The notice regarding the STANTA activities is posted on the notice board every week.

12. MEMBERS' MATTERS

Cllr Weight pointed out that a large vehicle parked outside a house in The Lammas is three quarters on the drive and three quarters on the pathway thus blocking the pathway, the representative from the Norfolk Constabulary present at this meeting took the address details and will deal with this. Cllr Fox said that a large branch of a tree located in Crown Road had been broken off and this was lying in the road, it was agreed the clerk would get this removed. Cllr Shepherd reported that a resident in Fir Close was asking people not to park outside her house as this was reserved for members of her family, it was agreed that the clerk contact Highways to see if they could write a letter to all the residents pointing out the rules and regulations of public highways and roads.

With nothing more to discuss the meeting closed at 8.03

Chairman: _____ Date: _____